

A regular meeting of the A. K. Smiley Public Library Board of Trustees was held on Tuesday, July 10, 2018 in the Library Board Room.

Present: William Hardy, Martin Davis, William Hatfield, Kate Pretorius

Also present: Toni Momberger, City Council liaison; Ms. Hawkins, Collin Hawkins, general public; Mary Burrows, Contemporary Club liaison; Catherine Gifford, Friends of the Library liaison; Don McCue, Director; Nathan Gonzales, Archivist; Jennifer Downey, Adult Services Librarian; Pamela Martinez, Youth Services Librarian; Janice Jones, Management Analyst

Mr. Hardy called the meeting to order at 5:00 p.m.

During public comment, Collin Hawkins gave a brief report on the Eagle Scout project in the Children's Garden. The Board was enthusiastic about the proposed work and thanked Mr. Hawkins for selecting the Library for his project.

Mr. Hatfield moved to approve the June 12, 2018 minutes and July 2018 expenditures. Motion seconded by Mr. Davis and carried unanimously.

Mr. Hatfield moved to approve the June 2018 discards. Motion seconded by Ms. Pretorius and carried unanimously.

A discussion was held regarding Ms. Downey's proposal to alter the weeding and withdrawal procedures. Ms. Downey provided a detailed report and suggested that the procedures be streamlined. She proposed that a trustee could look through the books bi-weekly and initial a sheet indicating that the books are ready to be withdrawn. Ms. Pretorius volunteered for this responsibility.

The Director reported on the Lincoln attraction and cannon, updated the Summer Reading and Nutrition programs, and discussed ways to increase our statistics.

The Director reported that an inquiry was received by email regarding a charitable gift annuity. The Board was positive and directed staff to further pursue the individual's interest.

Mr. Hatfield moved to approve the Library Director's contract subject to the approval of the City Attorney. Motion seconded by Mr. Davis and carried unanimously.

There being no further business, the meeting adjourned at 5:58 pm.

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William Hatfield, Secretary