A regular meeting of the A. K. Smiley Public Library Board of Trustees was held on Tuesday, June 14, 2022 at the Assembly Room.

Present: Marty Davis, Rosa Gomez and Bill Hardy

Also Present: Dennis Bell, general public; Nathan Gonzales, Archivist; Jenesie Hardyman, Management Analyst; Darlene Held, Contemporary Club President; Don McCue, Library Director; Rebecca McCurdy, FOL President Steve Stockton, RHMA President

Rosa Gomez called the meeting to order at 5:00pm.

Rosa Gomez opened up the meeting for public comment. Darlene Held stated the club will be holding an event on June 24, their potluck on July 11 and the San Bernardino County District meeting on August 6. There being no further public comment, she continued the meeting.

Marty Davis moved to approve the meeting minutes for May 10 and May 25 and the June Expenditures. Bill Hardy seconded the motion. There was much discussion about amending the wording for the meeting minutes. Amendments to the minutes include the following:

May 10 Meeting Minutes changes to read – “Don McCue started his report by stating that the fiscal year budgets for 2022/2023 and 2023/2024 are ongoing” and “The City Budget Support line item was reduced to $45,000 for the FY 2022/2023 and eliminated for FY 2023/2024.”

May 25 Meeting Minutes - removal of “The Library Board is requesting the RHMA’s financial account information with authorization for the Library Board President to have access.”

The motion passed unanimously.

Rosa Gomez moved item VIII up on the agenda. Marty Davis moved to approve the changes to the Phase 4 Museum of Redlands Agreement between the Redlands Historical Museum Association and The A.K. Smiley Public Library. Bill Hardy seconded the motion and passed unanimously.

Rosa Gomez agreed to allow Steve Stockton to present his report first so he could attend a RHMA meeting happening concurrently with the Library Board Meeting. During his report he noted that the construction office at the Museum of Redlands site will be removed on July 1 and return on September 1. There will be power and security during this time. One of the bathrooms is expected to be operational shortly. With construction winding down, construction meetings will take place every other week.

Bill Hardy moved to approve the May 2022 Discards. Marty Davis seconded the motion and it pass unanimously.

Rebecca McCurdy opened her report by presenting Don McCue with a $4,000 donation check from the Friends of the Library to the Adult Literacy Endowment. The FOL had their first in-person annual meeting since 2019 on June 12 with a special speaker from CSUSB presenting on King Tut. Credit Card training on the iPads is almost complete. Due its popularity another iPad will be purchased so credit cards can be used at both the bookstore and any special off-site sales taking place at the same time. The one day Art Sale during the Memorial Day festival accounted for $849 in sales. A working group is being formed to address the potential closure of the bookstore during the lower level infrastructure project. On June 29 the FOL is holding a volunteer recognition brunch. Unfortunately, there was a large theft during the last silent auction. A police report was made as it amounted to a loss of $1,900.00.

Don McCue requested he provide his Director’s report last as to provide enough time for the fiscal year 2022/2023 Endowment budget.

During new business, the fiscal year 2022/2023 Endowment budget was discussed in detail. Amendments were made to the Advertising and Printing line items. A request for the Library Director to provide an advertising plan was made. Depending on the final carryout allotment from the 2021/2022 fiscal year, if there are additional monies available, they will be included on the advertising budget line. Marty Davis moved to approve the budget with the aforementioned
amendments and for the budget to be reevaluated as needed. Bill Hardy seconded the motion. The motion passed unanimously.

Item VII regarding the Collection Development Policy updates have been tabled until the July 2022 Board Meeting.

During the Library Director's report, Don McCue stated that the city's 2022/2023 and 2023/2024 fiscal year budgets were adopted at the June 7 city council meeting. The salary resolution approval is still pending the June 21 city council meeting. A temporary maintenance worker will be requested from the city / Human Resources.

He reminded the Board that the Annual Workshop is taking place on Monday, June 27.

Don will work with the new City Attorney on issues concerning the library. Don will also work on a timeline of the personnel concerns arising out of the city's 2022/2023 and 2023/2024 fiscal budget staff changes. The Board is distressed about the gap in building maintenance coverage while the new positions are being recruited.

The Library Director was happy to report the large attendance at today's kickoff for the Summer Reading Program. Over 600 people attended between both morning and afternoon events. Planning for Dia De Los Muertos is beginning. The committee is looking into asking the folklórico dancers and musical entertainment to return for this year's event.

There being no further business Rosa Gomez adjourned the meeting at 6:48pm.

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William Hardy, Secretary