

A regular meeting of the A. K. Smiley Public Library Board of Trustees was held on Tuesday, June 9, 2020 in the Contemporary Club.

Present: Marty Davis, Rosa Gomez, Bill Hardy, Bill Hatfield, Kate Pretorius

Also present: Paul Barich, City Council; Nathan Gonzales, Archivist; Cheryl Graybill, Contemporary Club Liaison; Richard Graybill, general public; Jenesie Hardyman, Management Analyst; Siw Heede, Press; Les Kong, FOL President; Don McCue, Library Director

Bill Hatfield called the meeting to order at 5:00 p.m.

Bill Hatfield opened up the meeting for public comment. As there was no public comment, Bill Hatfield reported on the donors that pledged to provide funding to restore a large portion of the shortfall in the 2020/2021 city budget for the library. This amounted to \$193,125.35 from the previously noted donors as well as additional monies from checks received by the library Director's Office and through PayPal. Cheryl Graybill asked when the library will reopen to the public, to which Don McCue responded that we need to meet state, county and city guidelines.

Marty Davis moved to approve the May 12 and 27, 2020 minutes and the April/May/June 2020 expenditures. Rosa Gomez requested that the May 27, 2020 special meeting minutes be amended to clarify that the \$126,000 in funding authorized by the board to restore four positions was "one-time funding" only. Motion seconded by Rosa Gomez and carried unanimously.

Marty Davis moved to approve the May/June 2020 Discards. Motion seconded by Kate Pretorius and carried unanimously.

The FOL President reported that the FOL nominating committee will meet via Zoom next week to review recruits for their board. Potentially there could be between five and six new people. He reported their annual membership meeting will need to be rescheduled. The outdoor book sale that was discussed between Don McCue and Les Kong needs to address issues presented by COVID-19 guidelines.

During his Director Report, Don McCue addressed the following: fundraising efforts from the community included an anonymous donor for Technical Services to help restore a position in that division and he thanked the Contemporary Club for the generous donation of \$10,000. Nathan Gonzales reported that the compact shelving is continuing and showed the board pictures of the progress. Don McCue continued his report by stating that reopening is contingent upon meeting with county and city-wide policies, including the use of plexi-glass shielding, potentially having a dedicated library staff ensuring that patrons meet guidelines for entering the library as well addressing questions about the use of face coverings for patrons.

Under New Business Bill Hatfield moved the discussion of the library hours of operation to the first piece of business. The board was provided two options that Don McCue and Jennifer Downey had discussed for library hours. Meeting staffing needs is a core concern. As such, Bill Hatfield recessed the meeting at 5:35pm to a closed session for the discussion and possible action regarding personnel matters.

At 6:05pm the meeting reconvened. A motion by Marty Davis to accept the \$193,125 of donated funds raised by the community and to inform the city the library would increase their general fund support by the same amount in order to save eight positions. Don McCue will relay this information to the city for their needed action. Motioned seconded by Rosa Gomez and approved unanimously. Motion by Marty Davis to approve the 2020/2021 Endowment with the amendment to include COVID-19 contributions of \$193,125 as one-time income, increase the City Support Budget Expense to \$408,125 and change the Heritage Items to \$10,000. Seconded by Rosa Gomez and approved unanimously. Rosa Gomez motioned to approve the hours of operation presented as option 1 be adopted when the library reopens. Seconded by Kate Pretorius and approved unanimously.

There being no further business, the meeting adjourned at 6:32 pm.

William Hardy, Secretary