



MINUTES

A regular meeting of the A. K. Smiley Public Library Board of Trustees was held at the Assembly Room on 125 West Vine Street on Tuesday, June 13, 2023 at 5:00pm.

Present: Bill Hatfield, President; Marty Davis, Trustee; and Bill Hardy, Trustee; Kate Pretorius, Trustee via Zoom

Also Present: Dennis Bell, general public; Jenesie Hardyman, Management Analyst; Aiko Howo, Contemporary Club Treasurer; Don McCue, Library Director; Rebecca McCurdy, FOL President; and Steve Stockton, RHMA Board President

Bill Hatfield called the meeting to order at 5:00pm.

Public Comment

Dennis Bell commented that the library was understaffed on Sunday, June 11 and wondered if the library should be closed in these instances. Don McCue answered that closing is only considered as a last resort. Aiko Howo offered her appreciation for the assistance given by our staff setting up EZ-ups at the Festival of Arts for The Contemporary Club.

Minutes & Expenditures

There being no further comment, Bill Hatfield continued the meeting. Marty Davis moved to approve the May 9 meeting minutes, May 19 meeting minutes and May expenditures. The motion was seconded by Bill Hardy and passed unanimously.

Discards

Bill Hardy moved to approve the May 2023 discards, motion was seconded by Marty Davis and passed unanimously.

Reports

General Friends of the Library Update, presented by Rebecca McCurdy, President:

- At a recent Chamber of Commerce event, the FOL was recognized for their 50th anniversary with a special presentation and gifts.
- Paul Barich at the city council meeting provided a Proclamation in recognition of the FOL's 50th anniversary.
- Assemblyperson Eloise Reyes presented the FOL with a beautiful plaque also recognizing the FOL's 50th anniversary.
- A donation to the Adult Literacy Endowment was presented to the Library Director.
- At the recent Festival of Arts in May, the FOL made approximately \$400 in sales.

General Redlands Historical Museum Association Update, Presented by Bill Emmerson, RHMA member

- The final electrical tie-in will take place on June 15, 2023, eighteen months after construction began.
- The RHMA received a \$500,000 donation and a \$500,000 pledge with naming opportunity stipulations.
- The bid / estimate for the building interior is being finalized.
- The HVAC ordered in 2022 arrived two weeks ago.
- The Redlands Bowl Gala held at the MOR Event Pavilion went well including the use of the generator for power.
- Bill Hardy and Bill Hatfield, as the subcommittee to the MOR have requested a meeting with the Capital Campaign Committee, including a discussion regarding promises made to museum donors.

Library Director's Report

General Library Update, Presented by Don McCue, Library Director:

- Vacancies

- Sr. Administrative Assistant is pending hiring.
- Principal Librarian is currently in negotiation.
- Infrastructure
 - The city pulled the boiler contract, pending concerns posed to the vendor to address.
 - Bids were received from Revco and Forever Lawn for the replacement of the turf in the Children's Garden. Revco's bid included lighting and topiary landscaping.
- Summer Reading Program kicks off on June 22. The Library Director would like to have programming 2 days in summer 2024 to align with the RUSD food program.

Old Business

Discussion and possible action regarding Library's Strategic Plan.

- A letter to the fundraising participants of the study will be sent out.
- The roadmap portion of the May 30 meeting did not take place, but will be completed as a Zoom meeting before the next board meeting.
- Dennis Bell asked if the survey results will be made available to the public, to which Don McCue confirmed they would be.

Discussion and possible action regarding FY 2023/2024 Endowment Budget.

- After reviewing the budget, Marty Davis moved to approve the budget. Bill Hardy seconded the motion. Marty Davis moved to amend the MJGomez Associates expenses relating to the Strategic Plan for both FY 2022/2023 and FY 2023/2024 be reclassified as Outside Services. Bill Hardy seconded the motion and passed unanimously.

Discussion and possible action regarding FY 2023/2024 City Budget and Biennium Budget Review.

- City is waiting for the bargaining agreements to be ratified. No action was taken. This item to be included on the July 11, 2023 agenda.

Adjournment

There being no further business, Bill Hatfield adjourned the meeting at 5:53pm.

The next regular meeting of the A.K. Smiley Public Library Board of Trustees will be held on Tuesday, July 11, 2023.

William Hardy, Secretary