



MINUTES

A regular meeting of the A. K. Smiley Public Library Board of Trustees was held in the Assembly Room 125 W. Vine Street on Tuesday, July 8, 2025 at 5:00pm.

Present: Bill Hatfield, President; Marty Davis, Trustee; and Bill Hardy, Trustee

Also Present: Paul Barich, Council Member; Dennis Bell, general public; Char Burgess, RHMA President; Phil Doolittle, WLMA Treasurer; Nathan Gonzales, Archivist / Curator; Jenesie Hardyman, Management Analyst; Aiko Howo, Contemporary Club member; Don McCue, Library Director; Tim Rochford, RHMA Vice President; Bob Toister, FOL Vice President and Chris Walker, WLMA President

Bill Hatfield called the meeting to order at 5:02 pm.

Public Comment

No public comments were made.

Presentation by TIAA Kaspick

Damon Whelchel provided a presentation of both the WLMA and Smiley Library Endowment portfolios. It was mentioned the WLMA might be interested in holding quarterly Zoom meetings with Damon for their portfolio review.

Minutes & Expenditures

As Marty Davis did not attend the June meeting, there were insufficient Trustees to approve the June 10 meeting minutes. The June 10 meeting minutes will be included on the August 12 Board of Trustees agenda.

Marty Davis moved to approve the June expenditures. The motion was seconded by Bill Hardy. Bill Hardy inquired about the \$40,000 check to the city. This payment is for the gift funds provided to secure the Technical Services position over the next two years. It passed with unanimous approval.

Discards

Marty Davis moved to approve the June 2025 Discards and the motion was seconded by Bill Hardy. The motion passed unanimously.

Reports

General Friends of the Library Update, presented by Bob Toister, Vice President:

- The Friends of the Library Bookstore has been open for 35 years;
- The silent auction has been running for 29 years;
- There are currently around 850 members.

General Redlands Historical Museum Association Update, presented by Char Burgess, President:

- Updates to the MOR website are ongoing;
- New domains for MOR websites have been purchased;
- A small 20 – 30 person event to take place in the event pavilion in October;
- The Opening Gala is scheduled to possibly take place on 1/17/2026;
- A comment was made there is \$200,000 outstanding to be paid to the City of Redlands from the State for the \$2,000,000 grant pending the museum be “open to the public generally” by the end of 12/31/2025;
- Tim Rochford mentioned there was a meeting that morning with the city regarding the first draft of the Licensing Agreement;
- Escrow on the building is scheduled to close on 7/31/2025;
- Fundraising efforts continue.

Library Director's Report

General Library Update, Presented by Don McCue, Library Director:

- Infrastructure:

- Bids for the MOR landscaping vendor are ongoing with 9 – 10 applicants;
- The elevator renovation target date is still 9/29/2025;
- Termite tenting is still slated to take place over the Thanksgiving closure, but no vendor has been selected to date;
- The replacement of the Contemporary Club front doors was not included in the 2025/2026 biennium budget. The board suggested the Director obtain a quote;
- The Lessee, the Contemporary Club, is working with Don on potentially replacing the stage curtains and providing new paneling;
- There is no update on the tile replacement in the Library for either the elevator/hallway or the staff restroom.
- Personnel
 - Second interviews for the Principal Librarian are in progress;
 - Les Kong has been hired as a temp to assist at the Reference Desk while short-staffed;
 - There is a full-time Library Clerk position open with the retirement of Monica Kalapaca scheduled for 7/31/2025;
 - There is also a part-time Library Page position open with the immediate resignation of Jeanne Miller;
- Smiley Library is now a cooling center for the city/community whenever the temperature rises above 100°;
- Don reported on the various programming taking place throughout the month of July.

Old Business

Discussion and possible action regarding 2025/2026 Fiscal Year Endowment Budget.

- Marty Davis moved to approved the budget. Bill Hardy seconded the motion and it passed unanimously.

Discussion and possible action regarding the Museum of Redlands.

- Escrow to close on the building on 7/25/2025.
- No action was taken.

Adjournment

There being no further business, Bill Hatfield adjourned the meeting at 6:40 pm.

The next regular meeting of the A.K. Smiley Public Library Board of Trustees will be held on Tuesday, August 12, 2025.

William Hardy, Secretary