

A regular meeting of the A. K. Smiley Public Library Board of Trustees was held on Tuesday, July 14, 2020 in the Contemporary Club.

Present: Marty Davis, Rosa Gomez, Bill Hardy, Bill Hatfield and via conference call, Kate Pretorius

Also present: Dennis Bell, general public; Nathan Gonzales, Archivist; Cheryl Graybill, Contemporary Club Liaison; Richard Graybill, general public; Jenesie Hardyman, Management Analyst; Les Kong, FOL President; Don McCue, Library Director; Toni Momberger, City Council Liaison via conference call

Bill Hatfield called the meeting to order at 5:00 p.m.

Bill Hatfield opened up the meeting for public comment. Cheryl Graybill inquired if providing food at their October meetings in the Contemporary Club would be acceptable. At this time, there has not been any confirmation from the city and therefore this cannot be determined.

Rosa Gomez moved to approve the June 9, 2020 minutes and the June Final and July 2020 expenditures. Motion seconded by Bill Hardy and carried unanimously.

Marty Davis moved to approve the June 2020 Discards. Motion seconded by Bill Hardy and carried unanimously.

Les Kong reported that the Friends of the Library met via Zoom for strategic planning for the year which included discussion of new initiatives and a contingency plan in lieu of the COVID-19 closure. He also reported that eight new members have joined the Board.

During his Director Report, Don McCue addressed the following: Books to Go continues to be a very popular program; Plexiglass was installed by the city in the Library while the Shrine is still awaiting installation; Teresa Letizia started a Blog on the Library website; Don read aloud a nice thank you letter from Nancy McGee addressed to the Trustees for their support during COVID-19 and city funding cuts. Nathan reported that the Stillman Bench tiles have been shipped and should be received in a couple of weeks. Don continued to report about the thank you advertisement placed in the Redlands Daily Facts for all donors that contributed to the emergency funding; Virtual Story Time and the Saturday Webinars have increased viewership and thinks they should continue when the Library reopens.

Under New Business Bill Hatfield opened up the discussion to the reopening of the Library and Shrine. With the installation of the plexiglass and a reopening plan presented to the city including ingress and egress into the building, the last step is approval from the city to reopen the Library to the public. It was the consensus of the Board that the Library be opened as soon as possible, as we are ready to go as soon as the city grants approval. There was a discussion about including metering the capacity of patrons in the Library and limiting the length of their visitation each day as part of the reopening plan. Motion to approve the Library reopening to include metering and reduce hours to the public was made by Marty Davis and seconded by Bill Hardy. Motion carried unanimously.

Under New Business there was a discussion of amending the Guidelines for Library Use to include specific guidelines relating to COVID-19. Les Kong requested the inclusion to the guidelines for patrons that want to review FOL auction items also be asked to wear gloves. Rosa Gomez motioned to approve the revisions to the Guidelines for Library Use with the addition of the use of gloves for FOL auction items. Marty Davis seconded and carried unanimously.

There being no further business, the meeting adjourned at 6:03 pm.

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William Hardy, Secretary