MINUTES

A regular meeting of the A. K. Smiley Public Library Board of Trustees was held in the Assembly Room, 125 W. Vine Street on Tuesday, July 12, 2022 at 5:00pm.

Present: Bill Hatfield, President; Rosa Gomez, Vice President; Marty Davis, Board Member; Bill Hardy, Board Member; and Kate Pretorius, Board Member

Also Present: Madison Aument, general public; Dennis Bell, general public; Bill Emmerson, Redlands Historical Museum Association; Mick Gallagher, City Council Liaison; Yvette Garcia, City Attorney; Nathan Gonzales, Archivist/Curator; Darlene Held, The Contemporary Club President; Don McCue, Library Director; Rebecca McCurdy, FOL President; Diane Shimota, Adult Literacy Coordinator

Bill Hatfield called the meeting to order at 5:01pm.

Public Comment

Darlene Held asked for the parking signs at the Contemporary Club to be larger. She is happy to lend the Contemporary Club pianos for library events and reminded us of the semiannual tuning cost $260. She has scheduled a conference on Friday, August 5 and Saturday, August 6, 2022 and would like the oven pilot lights lit, the back gate left open, and for library staff to leave the parking lot open for Contemporary Club members on August 6th.

Special Presentation

There being no further public comment, President Hatfield continued the meeting out of order in consideration of our presenter’s time. He welcomed Redlands’ new City Attorney Yvette Garcia who presented a “Review of the Ralph M. Brown Act.”

Minutes & Expenditures

Rosa Gomez moved to approve the June 14, 2022 Minutes, and Final June expenditures and July expenditures. Motion seconded by Kate Pretorius. The motion carried unanimously.

Discards

Bill Hardy moved to approve the June 2022 Discards. Motion seconded by Marty Davis and carried unanimously.

Staff Reports

General Friends of the Library Update, presented by Rebecca McCurdy, President:

• 30 attendees were recognized at the FOL Volunteer Recognition Brunch.
• The Friends have formed a working group for upcoming construction in the book store.
• Credit cards are working well in the book store, the Friends will purchase a second device to collect credit card payments.
• Rebecca attended the Summer Reading program and handed out 78 coupons for free children’s books this morning.
• In August, the Friends will pilot a program to accept donations on Saturdays. A bin will be available for donations downstairs in the book store.

General Redlands Historical Museum Association Update, Presented by Bill Emmerson representing Steve Stockton, President

• The Redlands Daily Facts building has a new look. The first two phases of the transformation to the Museum of Redlands will be completed within the next two weeks. Construction began 1.5 years ago. They are facing supply chain issues (tile, electrical equipment) which should be resolved by November. Bill hopes that the Pavilion will be available in January or February to begin hosting events. Additionally, three new potential landscapers are being interviewed.

New Business

Discussion and possible action regarding amendments to Library Card Guidelines.
• #A4, typo identified: ‘parton’ should be ‘patron.’ Discussion followed; Nathan provided explanation of revisions to the document. Marty Davis moved to accept the amended Library Card Guidelines with the typo corrected. Motion seconded by Rosa Gomez. The motion carried unanimously.

Discussion and possible action regarding amendments to Guidelines for Library Use.

• Rosa Gomez moved to accept the amended Guidelines for Library Use. Motion seconded by Kate Pretorius. The motion carried unanimously.

6:20pm Bill Hatfield turned over the meeting to Rosa Gomez and exited. Rosa resumed the meeting.

Discussion and possible action regarding continuing the Books to Go program:

• Don shared that the Books to Go program receives approximately 30 reservations per month. This item is continued, no action.

Library Director’s Report

This item was addressed out of order to allow new business discussion prior to Bill Hatfield’s departure.

General Library Update, Presented by Don McCue, Library Director:

• Jenesie is out due to family matters.
• Friends of the Library set an example for the library about the benefits of accepting credit cards for payment. Don will initiate discussion with the city to consider implementation of a credit card option for payment of fines and fees at the library.
• Personnel matters:
  o Two new maintenance workers have been identified – next steps include setting hire dates.
  o No progress on Admin Assistant, Museum Collection Specialist, Tech Services Page or the Museum Attendant positions.
• The elevator is non-functional again as of noon today. Don emphasized the need for a reliable elevator as a wheelchair-bound patron was on the lower level at the time of the elevator failure.
• There is no information on the Library Infrastructure Grant proposal.
• The library has received two significant donations: Daughters of the American Revolution and the Estate of Victoria Yohn who donated 10% of her estate.
• Don reported on a variety of upcoming library Programming.

Adjournment

There being no further action required, Rosa Gomez adjourned the meeting at 6:30pm.

The next regular meeting of the A.K. Smiley Public Library Board of Trustees will be held on Tuesday, August 9, 2022.

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William Hardy, Secretary