



MINUTES

A regular meeting of the A. K. Smiley Public Library Board of Trustees was held at the Assembly Room on 125 West Vine Street on Tuesday, September 12, 2023 at 5:00pm.

Present: Bill Hatfield, President; Rosa Gomez, Vice President; Marty Davis, Trustee; Bill Hardy, Trustee; and Kate Pretorius, Trustee

Also Present: Paul Barich, City Liaison; Dennis Bell, general public; Nathan Gonzales, Archivist / Curator; Jenesie Hardyman, Management Analyst; Aiko Howo, Contemporary Club; Don McCue, Library Director; Rebecca McCurdy, FOL President; and Steve Stockton, RHMA Board President

Bill Hatfield called the meeting to order at 5:00pm.

Public Comment

Bill Hatfield opened the meeting for public comment. There was no public comment so Bill continued the meeting.

New Principal Librarian, Ted Conable, was introduced to the board and left directly afterwards.

Minutes & Expenditures

A correction to the spelling of Marty Davis' name on the August 8 minutes and the removal of "including a junior board member" from the September 6 minutes was noted. Marty Davis moved to approve the August 8 meeting minutes and the September 6 special meeting minutes. The motion was seconded by Kate Pretorius and passed unanimously. Rosa Gomez moved to approve the August expenditures. Kate Pretorius seconded the motion and it passed unanimously.

Discards

Rosa Gomez moved to approve the August 2023 discards, motion was seconded by Marty Davis and passed unanimously.

Reports

General Friends of the Library Update, presented by Rebecca McCurdy, President:

- The allocation of carryover from the FY 22/23 was approved at the last board meeting including funding for:
 - A permanent donation bin
 - A bookmobile as an extension of Books to Go and a way to expand services to the Northside
- The Friends are looking to implement an online scheduling solution software in next couple of months.
- The next book sale is on October 20 – 22.

General Redlands Historical Museum Association Update, Presented by Steve Stockton, RHMA Board President

- Exterior signage for MOR building including honoring donors is still being discussed; Steve passed around the documentation for the proposed options.
- On Thursday, October 19 the RHMA will have a ceremony for the State Grant Funds.
- Tilden Coil continues to 3D model the interior of the building.
- Nathan Gonzales recently presented exhibit possibilities at the last RHMA Board Meeting on 9/5.

Library Director's Report

General Library Update, Presented by Don McCue, Library Director:

- Principal Librarian, Ted Conable, started on Monday, September 11
- Setting up Bank of America account to accept credit cards for fines and fees is in the final stages. Next step to start merchant services process with SirsiDynix.
- Don reported on the upcoming various programming for September and October.

- At the October 3 City Council meeting, Architectural Resources Group will be voted on as the vendor for the Elevator and Won Door replacement.
- Phase II of the State Infrastructure Grant is still pending
- No date has been given for the boiler replacement.
- Revco landscaping installation date is also pending.
- Mid-biennium review is still pending with the city awaiting further supporting documentation.
- Meeting with City Attorney, City Manager and two Board of Trustees still pending.
- A request to move a book out of the YA section was reviewed by the Library Director and was declined. Communication will be given to the requestor as to the reasons why.
- A new bulletin board policy was implemented.

Old Business

Discussion and possible action regarding Library's Strategic Plan.

- The vision statement needs to be finalized and the Shrine needs to be included as part of the Final Plan. Dennis Bell provided his thoughts about the strategic plan, including the lack of inclusion, too much focus on history or historical aspects, such as the Special Collections, the need for a better teen area, a need to reduce the biography section, adding more wi-fi restrictions and upgrading outdated computers. This item to be included for the next board meeting.

New Business

Discussion and possible action regarding Savings / Money Market Accounts.

- Additional documentation is needed from Marty Davis to provide online access to Jenesie Hardyman, Management Analyst for the new Pacific Western account. No action was taken.

Discussion and possible action regarding Guidelines for Library Use.

- After a brief report from Don McCue addressing the need for the changes, Marty Davis moved to approve the proposed alterations to the Guidelines for Library Use. Bill Hardy seconded the motion and it passed unanimously.

Discussion and possible action regarding October 10, 2023 Board Meeting.

- Rosa Gomez moved to adjourn the October 10 meeting due to lack of quorum. Bill Hardy seconded the motion and it passed unanimously.

Adjournment

There being no further business, Bill Hatfield adjourned the meeting at 6:07pm.

The next regular meeting of the A.K. Smiley Public Library Board of Trustees will be held on Tuesday, November 14, 2023.

William Hardy, Secretary