A regular meeting of the A. K. Smiley Public Library Board of Trustees was held on Tuesday, September 14, 2021 in the Contemporary Club.

Present: Marty Davis, Rosa Gomez, Bill Hardy, Bill Hatfield and Kate Pretorius

Also present: Paul Barich, City Liaison; Dennis Bell, general public; Nathan Gonzales, Archivist/Curator; Jenesie Hardyman, Management Analyst; Don McCue, Library Director; Bob Toister, FOL Board Member

Bill Hatfield called the meeting to order at 5:00 p.m.

Bill Hatfield opened up the meeting for public comment. There being no comment, he closed the public comment session.

Rosa Gomez moved to approve the minutes for the July 13 meeting and the August / September expenditures. Marty Davis seconded the motion and it carried unanimously.

Marty Davis moved to approve the July and August 2021 Discards. Motion seconded by Bill Hardy and passed unanimously.

Bob Toister reported that the Friends of the Library (FOL) bookstore has implemented new pricing effective September 1, 2021 based on membership. During the month of October special promotions will take place for Buy One Get One free based on genre to help push inventory. The FOL conducted three sales during the Redlands Bowl summer concert series and membership has gone up since the height of the pandemic.

No report was made for the Redlands Historical Museum Association (RHMA).

Due to the many items up for discussion, Don McCue requested he present his report at the end of New Business.

Bill Hatfield opened up the meeting to Old Business of library operating procedures. The Director reported on the reopening of the restrooms and the fine amnesty program. There was no reportable action taken.

During New Business, Bill Hardy moved to begin the process of drafting the Memorandum of Understanding between the RHMA and the library as well as reach out to an attorney for review. Rosa Gomez seconded the motion and carried unanimously.

Bill Hardy moved to approve the closure of the library all day on Sunday, November 28, Sunday, December 26 and by 3pm on Friday, December 31. Kate Pretorius seconded the motion and it carried unanimously.

After a discussion regarding the Contemporary Club rental policy, Marty Davis moved to approve all changes provided in the board packet to the rental policy as well as a change to charge a rental hourly rate of $150 to Redlands non-profit organizations only. Kate Pretorius seconded the motion and carried unanimously.

The board agreed to table the discussion regarding the 2020 Emergency Fund until the next board meeting and after consultation with the library accountant.

Rosa moved to approve the financial statements for fiscal year ending June 30, 2021. Kate Pretorius seconded and carried unanimously.

As part of the Director’s Report Don McCue reported on the following: upcoming events are the resumption of the CA Film Series in the Contemporary Club on Saturday, September 18 with Stand and Deliver; Family Day returns in-person on Saturday, October 9 in Smiley Park; the Kimberly Juniors have reconvened their meetings starting Saturday, September 11; the Contemporary Club is paying for a kitchen floor replacement and new dishwasher (city to remove); PayPal donations are now available as an option on the library website; and Nathan Gonzales provided a brief overview of the potential 2022 Lincoln Dinner planned on February 12, 2022.

The meeting adjourned to the closed session to discuss the Director’s Contract and Library personnel at 6:10pm.

There was no reportable action taken during the closed session and the meeting adjourned at 7:12 pm.

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William Hardy, Secretary