



## MINUTES

A regular meeting of the A. K. Smiley Public Library Board of Trustees was held in the Contemporary Club, 173 Eureka Street on Tuesday, October 11, 2022 at 5:00pm.

Present: Bill Hatfield, President; Rosa Gomez, Vice President; Marty Davis, Board Member; and Kate Pretorius, Board Member

Also Present: Dennis Bell, general public; Michael Cano, Museum Attendant; Mick Gallagher, City Liaison; Nathan Gonzales, Archivist / Curator; Jenesie Hardyman, Management Analyst; Darlene Held, Contemporary Club Liaison; Don McCue, Library Director; Rebecca McCurdy, FOL President; Steve Stockton, RHMA President

Bill Hatfield called the meeting to order at 5:00pm.

### **Public Comment**

Darlene Held commented on the success of Family Day on 10/8 and appreciates that The Contemporary Club is able to participate. Michael Cano, the new part-time Museum Attendant was introduced. He left after the introduction.

### **Minutes & Expenditures**

There being no further public comment, Bill Hatfield continued the meeting. Rosa Gomez moved to approve the September 13, 2022 Meeting Minutes and September Expenditures. The motion was seconded by Marty Davis and carried unanimously.

### **Discards**

Marty Davis moved to approve the September 2022 Discards. Motion seconded by Kate Pretorius and carried unanimously.

### **Staff Reports**

General Friends of the Library Update, presented by Rebecca McCurdy, President:

- Membership continues to grow and is up year over year. They are planning on doing a promotion next month to obtain more members.
- Family Day was very successful and the FOL sold \$200 in books.
- Their next book sale is the Semi-Annual Booksale October 21 – 23.
- Rebecca provided kudos for all the hard work put into the Celebration of Authors in September.
- Kate Pretorius asked about the Little Library. Rebecca reported that is very popular and stocked weekly.

General Redlands Historical Museum Association Update, Presented by Steve Stockton, President

- Installation of electrical equipment is taking place, with one final piece expected to be delivered in December.
- HVAC equipment has come in \$200,000 less than estimated. With these funds another piece of equipment will be purchased that has a 30+ week lead time.
- The Mor-a-palooza sale is taking place at the Grigsby Building. There are so many items three additional days were added to the sale.

### **Library Director's Report**

General Library Update, Presented by Don McCue, Library Director:

- Family Day was successful. Food was provided this year, Redlands Unified School District for the kids and a Taco Truck for the adults. Logistics for the food needs to be sorted out for next year's event. Don will speak with the committee about moving the event to possibly the third Saturday in October as there were many other events happening throughout the city that day.
- The Library Gala is taking place this Saturday. After numerous requests by the Gala Committee, the Smiley Library will be closed to in-person services, with Books to Go being offered instead. This will allow the committee enough time to decorate and prepare for the evening's festivities.

- Don reported on the upcoming events: Día De Los Muertos on Tuesday, November 1; Smiley LIVE! On October 26 with a folk band, The Dangers; the History Class continues and is at capacity in the Assembly Room on Tuesdays.
- The State of California presented our literacy program with an award.
- In regards to infrastructure, the elevator is not functioning again and is awaiting a sensor part for the doors. There is no eta for its delivery.
- In the Contemporary Club, the remaining repairs to the parapet are awaiting bids and funding from the city. If the parking lot needs resurfacing, this is also something that would require city bids and funding. We are also awaiting replacement exterior doors from the city.
- The bollards around the cannon are now lit. However, we are awaiting repairs to the lighting on the exterior west side of the Shrine.

### **Old Business**

Discussion and possible action regarding Library's Strategic Plan.

- Kate Pretorius reported that she and Marty have contacted the references for the top two consultants. Rosa Gomez moved to approve obtaining a written proposal from Martin Gomez. Kate Pretorius seconded and the motion passed unanimously.

Discussion and possible action regarding the Lower-Level Repurposing and California State Infrastructure Grant.

- Don reported that the city needs to formally approve the acceptance of the grant, potentially at the late November or early December City Council Meeting. The board would like Don to start to work with the city on obtaining bids for the elevator equipment and Won door. Marty Davis left at 6:05pm.

### **New Business**

Discussion and possible action regarding potential deaccession from the collections of items 2021.111.043 and 2021.111.044, in accordance with the AKSPL Collections Policy.

- Rosa Gomez moved to deaccession the two items identified as 2021.111.043 and 2021.111.044 from the collection of AK Smiley Public Library, and designate the Archivist to coordinate return of the items to the donor. Kate Pretorius seconded the motion and passed unanimously.

Discussion and possible action regarding Director Emeritus Larry Burgess' stipulations.

- Kate Pretorius moved to approve extending the February 5, 2002 agreement until December 31, 2027. Rosa Gomez seconded the motion and it passed unanimously.

### **Adjournment**

There being no further business, Bill Hatfield adjourned the meeting at 6:18pm.

The next regular meeting of the A.K. Smiley Public Library Board of Trustees will be held on Tuesday, November 8, 2022.

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William Hardy, Secretary