

A regular meeting of the A. K. Smiley Public Library Board of Trustees was held on Tuesday, October 13, 2020 in the Contemporary Club.

Present: Marty Davis, Bill Hatfield and Kate Pretorius; Rosa Gomez and Bill Hardy via Zoom

Also present: Dennis Bell, general public; Nathan Gonzales, Archivist; Cheryl Graybill, Contemporary Club Liaison; Richard Graybill, general public; Jenesie Hardyman, Management Analyst; Les Kong, FOL President; Don McCue, Library Director; Diane Shimota, Literacy Coordinator; Toni Momberger, City Council Liaison via Zoom

Bill Hatfield called the meeting to order at 5:00 p.m.

Bill Hatfield opened up the meeting for public comment. Cheryl Graybill thanked the library for allowing the Contemporary Club to participate in Family Day.

Marty Davis moved to approve the September 8, 2020 minutes and the October 2020 expenditures. Motion seconded by Kate Pretorius and carried unanimously.

Marty Davis moved to approve the September 2020 Discards. Motion seconded by Kate Pretorius and carried unanimously.

Les Kong reported that the Friends of the Library resumed their Bag Sales on Saturday, October 3 and will continue on the first Saturday of every month. Another four day sale will take place in the Contemporary Club October 16 – 19. Further large sale dates to be determined. In order to keep the proper inventory and maintain quarantine guidelines, the FOL are working closely with library staff on reviewing donated materials. Kate Pretorius commended Joe Soria for his work on building the plexiglass enclosure in the bookstore.

Literacy Coordinator Diane Shimota presented a video commemorating the 10-year anniversary of the Redlands Adult Literacy Program. A shorter version of the Literacy video will also be shown at the City Council meeting on Tuesday, October 20 and be available on the library website.

During his Director Report, Don McCue addressed the following: a review of attendance since the library opened on 9/9 as well as a discussion regarding the efficiency of the new procedures; Books to Go reservations have declined as more people come in person for their materials; Family Day on Saturday, October 10 had a great turn-out and will be reported on during next month's meeting; Rosa Gomez reported that involvement from prior participants for the upcoming Dia de Los Muertos event has been very limited, an introduction at Hillside Cemetery will be taped by the city and included as part of the virtual event; Literacy Learners may participate via homemade videos as different viewpoints of how families throughout Mexico celebration the holiday; on Thursday, October 15 Redlands Community Foundation is collaborating with the Heritage Room on providing a workshop on how to use Zoom for non-profits; COVID-19 testing is being provided by the city for city employees and their families in the Contemporary Club on Thursday, October 15; the MOR-a-Palooza sale event was very successful; negotiations are still taking place for the finalization of the contract with Tilden Coil.

Under New Business Bill Hatfield opened up the discussion to close the library on Saturday, December 26, 2020. A motion to approve the closure was made by Marty Davis, seconded by Kate Pretorius and carried unanimously.

The second item under New Business was concerning the financial statements for fiscal year ending June 30, 2020. After much discussion, the board has requested the accountant be contacted to review a couple of items under question and provide further information before committing to the final statement.

The third item under new business to resume library fees was discussed. The board feels that additional consideration and review needs to take place before reimplementing fines and fees since the closure of the library due to COVID-19 on March 16th. This item will be put on the agenda for December.

The library board will join the meeting scheduled with the WLMA and Kaspick on Tuesday, November 10th at 4:30pm.

There being no further business, the meeting adjourned at 6:15 pm.

William Hardy, Secretary