

A regular meeting of the A. K. Smiley Public Library Board of Trustees was held on Tuesday, November 10, 2020 in the Contemporary Club.

Present: Bill Hardy, Marty Davis, Rosa Gomez, Bill Hatfield and Kate Pretorius

Also present: Buddy Bearman, Kaspick Advisor; Dennis Bell, general public; Nathan Gonzales, Archivist; Jenesie Hardyman, Management Analyst; Les Kong, FOL President; Don McCue, Library Director; and via Zoom, Toni Momberger, City Council Liaison

Bill Hatfield called the meeting to order at 5:02 p.m.

Bill Hatfield opened up the meeting for public comment. Buddy Bearman with Kaspick provided a presentation of the market conditions and status of the library investment portfolio.

Rosa Gomez moved to approve the October 13, 2020 minutes and the November 2020 expenditures. Motion seconded by Marty Davis and carried unanimously.

Marty Davis moved to approve the October 2020 Discards. Motion seconded by Bill Hardy and carried unanimously.

Les Kong reported that the Friends of the Library are conducting several upcoming book sales and praised the cooperation of the library staff.

During his Director Report, Don McCue addressed the following: Measure T has passed tentatively, the City Manager intends to restore funding to the library (how much to be determined), he would like to restore more library hours to the public; potential to use volunteers to assist with gazebo entrance duties; a new city council member elected; attendance and circulation numbers since reopening were presented; a review of the sanitation procedures and staff hours will need to take place; the statistics collected by the California Public Library Survey for the 2019/2020 year were provided; virtual programming continues to increase, the Dia De Los Muertos video was very informative and interesting; Storytimes continue to draw in viewers on FaceBook; San Bernardino County COVID-19 testing for the general public to take place in the Contemporary Club on November 20, 21 and December 4, 5; Don will continue to inquire about the COVID-19 purchases made with city budget dollars to be reimbursed; the Stillman Bench tile installer has tentatively provided January 2021 to commence the installation; the Library boiler made need repairs; \$500.00 was contributed by the Contemporary Club for the purchase of the new Lifetime Tables; a fundraising letter to potential donors for end of year giving to be mailed out at the beginning of December; the Steen Cannon mediation on Tuesday, November 3, 2020 resulted in President Steven Graham agreeing to return the deposit and \$2,300 in interest for a total of \$29,000.00 by the end of that week.

Under New Business Bill Hatfield opened up the discussion to close the library on Saturday, January 2, 2021. A motion to approve the closure was made by Rosa Gomez, seconded by Kate Pretorius and carried unanimously.

The second item under New Business was concerning the financial statements for fiscal year ending June 30, 2020. A correction to Page 10 indicating "District" should be amended to "Library." Bill Hardy motioned to approve the statements with the correction. Marty Davis seconded and was carried unanimously.

The third item under new business to resume library fees was discussed. The board would like a more comprehensive review / report of what other libraries are doing outside of the Southern California region. A request to expedite and streamline the holds process within Horizon through automated emails rather than a phone call was suggested. Further discussion as an agenda item during the January 2021 board meeting to take place.

There being no further business, the meeting adjourned at 6:08 pm.

William Hardy, Secretary