

A regular meeting of the A. K. Smiley Public Library Board of Trustees was held on Tuesday, December 8, 2020 via Zoom and in the Contemporary Club.

Present: Bill Hardy, Marty Davis, Rosa Gomez and Kate Pretorius

Also present: Dennis Bell, general public; Nathan Gonzales, Archivist; Jenesie Hardyman, Management Analyst; Les Kong, FOL President; Don McCue, Library Director; and Jason Topor, Library System Administrator

Rosa Gomez called the meeting to order at 5:00 p.m.

Rosa Gomez opened up the meeting for public comment. There being no public comment, she continued the meeting.

Marty Davis moved to approve the November 10, 2020 minutes and the December 2020 expenditures. Motion seconded by Bill Hardy and carried unanimously.

Marty Davis moved to approve the November 2020 Discards. Motion seconded by Bill Hardy and carried unanimously.

Les Kong reported that the Friends of the Library held a bag sale last weekend outdoors and that the December sale in the Contemporary Club may be postponed to mid to late January. He applied for a grant through the CARES Act and was granted \$20,000.

During his Director Report, Don McCue addressed the following: the new city council liaison will be Jennifer Guzman-Lowry, with Toni Momberger concluding her term; orientations are being scheduled in January and will include the library; the city attorney confirmed that the library could require either a face covering or a face shield for patrons to enter the library and if not they can be asked to leave; attendance at the library is at about one sixth it had been prior to COVID; a virtual musical holiday program will be held on Monday, December 14 with Adam Miller and Nathan Gonzales will be holding a seminar on Smiley Christmases of Past; the removal of asbestos at the Museum of Redlands building has started, fencing will go up soon and the groundbreaking ceremony set for January 16, 2021 will be postponed to an unknown date; two library board members terms will conclude in January 2021, both Rosa Gomez and Marty Davis sent letters of interest to continue to sit on the board for another term to Mayor Paul Foster; Literacy will be holding their holiday party virtually tonight via Zoom at 6:30pm; the library received information about forthcoming bequests from Helen Gregory and Larry Wormser; Christmas in the Park will be held outdoors as a drive-thru event on Saturday, December 19, in collaboration with the First Baptist Church of Redlands the library will be providing a bag of goodies including a hardback of *The Night Before Christmas* and manning a decorated booth. Les Kong inquired if a FOL membership be included in the bag.

Under New Business Rosa Gomez opened up the discussion to the modification of library hours. After much discussion including providing information on what other local library systems are doing during the current spike in COVID-19 hospitalizations, a motion to approve the temporary suspension of in-person services immediately through at least January 4, 2021 was made by Marty Davis, seconded by Kate Pretorius and through a poll from each board member via Zoom carried unanimously. As the reopening date gets closer and depending on the state restrictions at that time, a special meeting will be called to confirm if the library should decide to resume in-person services. A potential date could be Wednesday, December 30, 2020.

There being no further business, the meeting adjourned at 5:57 pm.

William Hardy, Secretary