

A regular meeting of the A. K. Smiley Public Library Board of Trustees was held on Tuesday, October 8, 2019 in the Library Board Room.

Present: Rosa Gomez, Martin Davis, Kate Pretorius, William Hardy (via telephone)

Also present: Toni Momberger, City Council liaison; Les Kong, Friends of the Library liaison; Mary Burrows, Contemporary Club liaison; Dennis Bell, general public; Josh Le Vesque, Redlands Masonic Lodge; Jennifer McAbee, Technical Services Coordinator; Dawn Flores, Technical Services Clerk; Don McCue, Director; Nathan Gonzales, Archivist; Janice Jones, Management Analyst;

Dr. Gomez called the meeting to order at 5:00 p.m.

Mr. Davis moved to approve the September 10, 2019 minutes and October 2019 expenditures. Motion seconded by Ms. Pretorius and carried unanimously.

Mr. Davis moved to approve the September 2019 discards. Motion seconded by Ms. Pretorius and carried unanimously.

After a discussion with Mr. Le Vesque, Mr. Davis moved to allow the Redlands Masonic Lodge to hold a cornerstone ceremony at the Lincoln Shrine in March of 2020. Motion seconded by Ms. Pretorius and carried unanimously.

Jennifer McAbee was introduced as the newly hired Technical Services Coordinator. Also introduced was "Employee of the Year," Technical Services Clerk Dawn Flores.

A discussion was held regarding a request by Citrograph Printing Co. to have the Library's photograph reproduction fees waived for the possible creation of a photo-intensive book to be produced on behalf of Gerrard's Market. Dr. Gonzales stated that he recommends waiving the fees and that the Board may want to reevaluate the current fee structure at some point in the near future. Mr. Davis moved to waive the photograph reproduction fees for the potential Gerrard's Market book. Motion seconded by Ms. Pretorius and carried unanimously.

Mr. McCue reported on the Management Analyst position recruitment which closes on October 11<sup>th</sup>. The hope is that someone can be brought in in December to job shadow Mr. Jones. He will continue to work with Human Resources and keep the trustees informed.

The Director reported on several items including infrastructure issues with the Library and Contemporary Club; the book shifting project, and programming, including the upcoming Family Day

There being no further business, the meeting was adjourned at 5:57 pm.

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William Hardy, Secretary