MINUTES

A regular meeting of the A. K. Smiley Public Library Board of Trustees was held at the Museum of Redlands at 1 North Center Street on Tuesday, January 9, 2024 at 3:30pm.

Present: Bill Hatfield, President; Rosa Gomez, Vice President; Bill Hardy, Trustee; and Kate Pretorius, Trustee

Also Present: Paul Barich, City Liaison; Dennis Bell, general public; Nathan Gonzales, Archivist / Curator; Jenesie Hardyman, Management Analyst; Aiko Howo, Contemporary Club President; Don McCue, Library Director; Rebecca McCurdy, FOL President; Linda Serros, RHMA; Marilyn Solter, RHMA; Steve Stockton, RHMA Board President; Monte Stuck, RHMA; and Nelda Stuck, RHMA.

Bill Hatfield called the meeting to order at 3:30pm.

Presentation of Proposed Museum of Redlands Exhibits
Nathan Gonzales, Maria Carrillo Colato and Don McCue described several planned exhibits in the actual space where they will be installed.

Recess at 3:50pm

Reconvene at 5:00pm in the Assembly Room at 125 W. Vine Street Redlands, CA

The presentation of the Redlands Community Foundation Grant will take place at the February 13, 2024 meeting.

Public Comment
Bill Hatfield opened the meeting for public comment. Dennis Bell noted that it was still very cold in the library. There being no further comment, Bill Hatfield continued the meeting.

Recognition
Jennifer McAbee introduced Melony Stevens as the new Full Time Technical Services Clerk.

Election of Officers
Kate Pretorius motioned to continue with the 2023 Officers: Bill Hatfield, President; Rosa Gomez, Vice President; Marty Davis, Treasurer; and Bill Hardy, Secretary. Bill Hardy seconded the motion and it passed unanimously.

Minutes & Expenditures
Kate Pretorius moved to approve the December 12 meeting minutes, December 19 special meeting minutes and December expenditures. The motion was seconded by Rosa Gomez and passed unanimously.

Discards
Rosa Gomez moved to approve the December 2023 discards, motion was seconded by Bill Hardy and passed unanimously.

Reports
General Friends of the Library Update, presented by Rebecca McCurdy, President:
- The discussion and planning of the donation bin continues;
- Membership was at 788 in December;
- Volunteers now have an online scheduling system, “VSP”;
- There was a FOL volunteer breakfast recently and FOL t-shirts were given out;
- FOL updated the main Library Display Case based on the 3 founding FOL members from 1973.

General Redlands Historical Museum Association Update, Presented by Steve Stockton, RHMA Board President
- Interior construction continues (soffits, electrical, etc.);
- RHMA had successful year end contributions;
• RHMA about to sign the construction contract with Tilden Coil that will take about 6 to 7 months to complete.

Library Director's Report, presented by Don McCue, Library Director
• Don asked Aiko if she had any comments from the Contemporary Club.
  o Aiko mentioned the club is having its 130th Anniversary on Saturday, January 27 from 9am – 3pm, the public is invited and the club is providing a free lunch, exhibits and a speaker, Nathan Gonzales

• Infrastructure
  o The Boiler has been installed, however, parts to connect the system are still on back order, with possible completion at the end of January.
  o Elevator is still being planned, with a possible start date in July. The elevator will be out for 6 weeks.
  o Won Suppression Door only needs the parts to be replaced not the entire system.
  o Last week’s hailstorm caused water to leak into the Conservatory through the windows.

• Personnel
  o Melony Stevens started as the Full Time Technical Services Clerk on 1/8/2024 (previously she was part time).
  o The Part Time Literacy Assistant position is currently accepting positions
  o Special Collections Senior Administrative Assistance position is still open.
  o City of Redlands Director of Human Resources will start on 1/29/2024.
  o Personnel requests for the 2025/2026 fiscal year are needed to Human Resources by January 11, with the need for an additional mid-manager as the top priority.

• Don presented the various programming scheduled throughout the month of January.
• The removal of late fines and non-resident fees has had a mostly positive reaction from the public, with a few worried that books will not be returned without the fines.

Old Business
Discussion and possible action regarding Circulating and Reference Collection Development Policy updates.
• Bill Hardy moved to approve the policy. Kate Pretorius seconded the motion and it passed unanimously.

New Business
Discussion and possible action regarding library fundraising.
• No action was taken.

Adjournment
There being no further business, Bill Hatfield adjourned the meeting at 5:51pm.

The next regular meeting of the A.K. Smiley Public Library Board of Trustees will be held on Tuesday, February 13, 2024.

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William Hardy, Secretary