



MINUTES

A regular meeting of the A. K. Smiley Public Library Board of Trustees was held in the Assembly Room at 125 W. Vine Street on Tuesday, January 14, 2025 at 5:00pm.

Present: Bill Hatfield, President; Rosa Gomez, Vice President; Marty Davis, Trustee; Bill Hardy, Trustee; and Kate Pretorius, Trustee

Also Present: Dennis Bell, general public; Nathan Gonzales, Archivist/Curator; Jenesie Hardyman, Management Analyst; Don McCue, Library Director; Rebecca McCurdy, FOL President; and Steve Stockton, RHMA Board President

Bill Hatfield called the meeting to order at 5:00pm.

Public Comment

Dennis Bell commented on the lack of heat throughout the library. There being no further public comment, Bill Hatfield continued the meeting.

Minutes & Expenditures

Rosa Gomez moved to approve the December 10 meeting minutes. Kate Pretorius seconded the motion. Marty Davis requested his name be amended to include a "t" in the last paragraph. The motion passed unanimously.

Kate Pretorius moved to approve the December expenditures. Marty Davis seconded the motion and it passed unanimously.

Discards

Kate Pretorius moved to approve the December 2024 discards, motion was seconded by Rosa Gomez and passed unanimously.

Reports

Don McCue requested that he start with congratulating Maria Carrillo on successfully obtaining her Ph.D.

General Redlands Historical Museum Association Update, Presented by Steve Stockton, RHMA Board President

- The temporary occupancy permit was approved that very afternoon, with the permanent permit expected to be approved on Wednesday, January 15;
- The event to showcase the building to the public is scheduled for Sunday, February 2;
- The Draft Transfer Agreement should be available in the next two weeks, with Don McCue forwarding to the Board for review.

General Friends of the Library Update, presented by Rebecca McCurdy, President:

- The December Book Sale was successful;
- FOL will be selling books at the upcoming Shrine Open House on Saturday, February 1.

Library Director's Report, presented by Don McCue, Library Director

- Staffing
 - The Part Time Clerk interviews are scheduled for Thursday, January 16;
 - The Part Time Administrative Assistant position was filled by Trish Ordaz who started on Monday, January 13;
- Infrastructure
 - Elevator renovation project is still pending selection of vendor by the city council;
 - The Staff Lounge/Breakroom is complete with most staff enjoying the renovations;
 - HVAC cannot be controlled by library staff and must rely on the city for temperature changes;
- Don McCue reported on freeze of our Banc of CA account due to one of our checks being stolen from our vendor's mailbox and was fraudulently cashed. Banc of CA provided

documentation to open a new account. The documentation was circulated to the Board of Trustees for their signature(s).

- Programming for January was presented including CA Film – The Big Lebowski and Smiley LIVE! Shawn Jones;
- City of Redlands: Department heads are being provided “Lunch & Learn” training over the next couple of months and are also being asked to participate in Point in Time head count for homeless in the city;
- Don McCue remarked on the one-year anniversary of the elimination of fees with the overwhelming majority of patron responses being positive which has also resulted in an increase in the number of card holders throughout 2024;
- He reported on the results of the year end fundraising appeal letter of approximately \$59,000 as well as the approximate \$17,000 raised from donations from Nathan Gonzales’ 50th Birthday celebration.

New Business

Discussion and possible action regarding Museum of Redlands.

- Don McCue will forward the draft Transfer Agreement once it is provided by the RHMA’s attorney to the Board of Trustees.
- Nathan reported on the compact shelving proposal and announced it was satisfactory. He would like to proceed with a contract, which would require a large deposit to start the process. Board expressed concerns about spending funds on large non-removal additions to the building before a transfer agreement with the RHMA is substantially completed. Board directed staff to request a thirty-day extension on the quote.
- This agenda item to be included for next month’s meeting.

Discussion and possible action regarding 5 Year Strategic Plan.

- Board expressed their approval of information presented and indicated a willingness to provide a stipend to Spanish and non-English story time readers. This item to be included on the agenda for next month’s meeting.

Old Business

Discussion and possible action regarding 2025 Holiday Closures.

- Rosa Gomez moved to approve the inclusion of Sunday, March 30 for the 2025 closures. Kate Pretorius seconded the motion and it passed unanimously.

Adjournment

There being no further business, Bill Hatfield adjourned the meeting at 6:34pm.

The next regular meeting of the A.K. Smiley Public Library Board of Trustees is scheduled for Tuesday, February 11, 2025.

William Hardy, Secretary