



## **MINUTES**

A regular meeting of the A. K. Smiley Public Library Board of Trustees was held at the Museum of Redlands at 1 North Center Street on Tuesday, January 9, 2024 at 3:30pm.

Present: Bill Hatfield, President; Rosa Gomez, Vice President; Bill Hardy, Trustee; and Kate Pretorius, Trustee

Also Present: Paul Barich, City Liaison; Dennis Bell, general public; Nathan Gonzales, Archivist / Curator; Jenesie Hardyman, Management Analyst; Aiko Howo, Contemporary Club President; Don McCue, Library Director; Rebecca McCurdy, FOL President; Linda Serros, RHMA; Marilyn Solter, RHMA; Steve Stockton, RHMA Board President; Monte Stuck, RHMA; and Nelda Stuck, RHMA.

Bill Hatfield called the meeting to order at 3:30pm.

### **Presentation of Proposed Museum of Redlands Exhibits**

Nathan Gonzales, Maria Carrillo Colato and Don McCue described several planned exhibits in the actual space where they will be installed.

### **Recess at 3:50pm**

### **Reconvene at 5:00pm in the Assembly Room at 125 W. Vine Street Redlands, CA**

The presentation of the Redlands Community Foundation Grant will take place at the February 13, 2024 meeting.

### **Public Comment**

Bill Hatfield opened the meeting for public comment. Dennis Bell noted that it was still very cold in the library. There being no further comment, Bill Hatfield continued the meeting

### **Recognition**

Jennifer McAbee introduced Melony Stevens as the new Full Time Technical Services Clerk.

### **Election of Officers**

Kate Pretorius motioned to continue with the 2023 Officers: Bill Hatfield, President; Rosa Gomez, Vice President; Marty Davis, Treasurer; and Bill Hardy, Secretary. Bill Hardy seconded the motion and it passed unanimously.

### **Minutes & Expenditures**

Kate Pretorius moved to approve the December 12 meeting minutes, December 19 special meeting minutes and December expenditures. The motion was seconded by Rosa Gomez and passed unanimously.

### **Discards**

Rosa Gomez moved to approve the December 2023 discards, motion was seconded by Bill Hardy and passed unanimously.

### **Reports**

General Friends of the Library Update, presented by Rebecca McCurdy, President:

- The discussion and planning of the donation bin continues;
- Membership was at 788 in December;
- Volunteers now have an online scheduling system, "VSP";
- There was a FOL volunteer breakfast recently and FOL t-shirts were given out;
- FOL updated the main Library Display Case based on the 3 founding FOL members from 1973.

General Redlands Historical Museum Association Update, Presented by Steve Stockton, RHMA Board President

- Interior construction continues (soffits, electrical, etc.);
- RHMA had successful year end contributions;

- RHMA about to sign the construction contract with Tilden Coil that will take about 6 to 7 months to complete.

Library Director's Report, presented by Don McCue, Library Director

- Don asked Aiko if she had any comments from the Contemporary Club.
  - Aiko mentioned the club is having its 130<sup>th</sup> Anniversary on Saturday, January 27 from 9am – 3pm, the public is invited and the club is providing a free lunch, exhibits and a speaker, Nathan Gonzales
- Infrastructure
  - The Boiler has been installed, however, parts to connect the system are still on back order, with possible completion at the end of January.
  - Elevator is still being planned, with a possible start date in July. The elevator will be out for 6 weeks.
  - Won Suppression Door only needs the parts to be replaced not the entire system.
  - Last week's hailstorm caused water to leak into the Conservatory through the windows.
- Personnel
  - Melony Stevens started as the Full Time Technical Services Clerk on 1/8/2024 (previously she was part time).
  - The Part Time Literacy Assistant position is currently accepting positions
  - Special Collections Senior Administrative Assistance position is still open.
  - City of Redlands Director of Human Resources will start on 1/29/2024.
  - Personnel requests for the 2025/2026 fiscal year are needed to Human Resources by January 11, with the need for an additional mid-manager as the top priority.
- Don presented the various programming scheduled throughout the month of January.
- The removal of late fines and non-resident fees has had a mostly positive reaction from the public, with a few worried that books will not be returned without the fines.

### **Old Business**

Discussion and possible action regarding Circulating and Reference Collection Development Policy updates.

- Bill Hardy moved to approve the policy. Kate Pretorius seconded the motion and it passed unanimously.

### **New Business**

Discussion and possible action regarding library fundraising.

- No action was taken.

### **Adjournment**

There being no further business, Bill Hatfield adjourned the meeting at 5:51 pm.

The next regular meeting of the A.K. Smiley Public Library Board of Trustees will be held on Tuesday, February 13, 2024.

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William Hardy, Secretary