



## **MINUTES**

A regular meeting of the A. K. Smiley Public Library Board of Trustees was held in the Assembly Room at 125 W. Vine Street on Tuesday, February 13, 2024 at 5:00pm.

Present: Bill Hatfield, President; Rosa Gomez, Vice President; Marty Davis, Trustee; Bill Hardy, Trustee; and Kate Pretorius, Trustee

Also Present: Dennis Bell, general public; Ted Conable, Principal Librarian; Nathan Gonzales, Archivist / Curator; Jenesie Hardyman, Management Analyst; Don McCue, Library Director; Steve Stockton, RHMA Board President; and Bob Toister, FOL Vice President

Bill Hatfield called the meeting to order at 5:00pm.

### **Public Comment**

Bill Hatfield opened the meeting for public comment. Beth Sanders of the Redlands Community Foundation gave a brief introduction about the organization and then presented the Smiley Library with a \$500 grant. There being no further comment, Bill Hatfield continued the meeting

### **Minutes & Expenditures**

Rosa Gomez moved to approve the January 9 meeting minutes and January expenditures. The motion was seconded by Kate Pretorius. The addition of the RHMA members during the 3:30pm portion of the January 9 meeting was requested. The motion passed unanimously.

### **Discards**

Kate Pretorius moved to approve the January 2024 discards, motion was seconded by Rosa Gomez and passed unanimously.

### **Reports**

General Friends of the Library Update, presented by Bob Toister, Vice President:

- The Redlands Community Foundation presented the FOL with a \$500 grant for Adult Literacy at the February Board Meeting;
- The Bag Sales and auction revenue were significantly up last month;
- The sale at the Lincoln Open House was very successful;
- FOL will be offering a craft table during the Earth Day event at the Bowl on Saturday, April 20;
- FOL and Smiley Heritage Tours are working together on obtaining a grant from the Brown Foundation.

General Redlands Historical Museum Association Update, Presented by Steve Stockton, RHMA Board President

- The Event Pavilion is functioning, but the acoustics need to be remedied / adjusted;
- Mechanical, Electrical, Plumbing and HVAC submittals continue with the final phase / contract amendments being reviewed;
- RHMA continues to work with the City of Redlands on the \$2 million State Grant paperwork for the Natural Resources Agency which includes an MOU that hopefully be ready for the March 5 City Council Meeting;
- Nathan Gonzales will be presenting the proposed MOR exhibits at the RHMA March 5 meeting.

Library Director's Report, presented by Don McCue, Library Director

- Infrastructure
  - The Boiler is still pending parts with an estimated date of completion by 2/23/2024;
  - Elevator is still being planned; no start date set yet;
  - The recent rainstorms have caused dozens of leaks throughout the Smiley Library and Contemporary Club, including a large one in the Conservatory;
  - The exterior doors to the Contemporary Club need repairs / replacing.

- A Leo Politi painting hanging in the Young Reader's Room was damaged in the last rainstorm.
- Personnel
  - Ann Sandin starts as the new PT Literacy Assistant on March 4;
  - Sr. Admin Assistant interviews took place today;
  - PT Museum Attendant interviews will be held next week.
- Don presented the various programming scheduled throughout the month of February.

**New Business**

Discussion and possible action regarding SCE power outage impacting Library Services on Friday, February 23.

- As this was a late breaking item Marty Davis moved to approve including it on the agenda. Bill Hardy seconded the motion and it passed unanimously.
- Rosa Gomez moved to authorize the Library Director to work with the City of Redlands and if needed, to close the Library. Kate Pretorius seconded the motion and it passed unanimously.

Discussion and possible action regarding use of ProPay/ProFac for collecting fees in Horizon/SirsiDynix.

- Marty Davis moved to adopt the credit card program and option B of the proposal, specifically "utilize Government Window and pay the monthly transaction fees out of library funds." Bill Hardy seconded the motion and it passed unanimously.

Discussion and possible action regarding offsite storage solutions.

- No action was taken. This agenda item will continue to the March 12, 2024 board meeting.

**Adjournment**

There being no further business, Bill Hatfield adjourned the meeting at 6:15pm.

The next regular meeting of the A.K. Smiley Public Library Board of Trustees will be held on Tuesday, March 12, 2024.

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William Hardy, Secretary