

A regular meeting of the A. K. Smiley Public Library Board of Trustees was held on Tuesday, March 10, 2020 in the Library Board Room.

Present: Marty Davis, Rosa Gomez, Bill Hardy, Bill Hatfield, Kate Pretorius

Also present: Dennis Bell, general public; Nathan Gonzales, Archivist; Cheryl Graybill, Contemporary Club Liaison; Jenesie Hardyman, Management Analyst; Les Kong, FOL President; Don McCue, Library Director; Toni Momberger, City Council Liaison

Bill Hatfield called the meeting to order at 5:00 p.m.

Bill Hatfield opened up the meeting for public comment. Dennis Bell appreciated the hand washing signs that were placed in the bathrooms and suggested that additional signage that no library items should be brought into the restrooms.

Rosa Gomez moved to approve the February 11, 2020 minutes, the March 2020 expenditures and February 2020 discards. Motion seconded by Kate Pretorius and carried unanimously.

The FOL President reported on a bookcase that was given as a donation by the ROP and County Probation Office. The Friends of the Library are hoping to use it for Book sales and Bowl Days. The Semi-Annual Book Sale to take place at the end of March.

During his Director Report, Don McCue addressed the following: the City fountain repair method used was unfortunately unsuccessful and another approach will be considered; at the Contemporary Club no new news was reported for the parapet issues, repairs to the walls where the speakers were removed will be effected and the ovens will be cleaned and paid for by the Contemporary Club, Don McCue reported that rentals collected since the building reopened in 2017 have amounted to approximately \$11,000; Nathan Gonzales reported that the Heritage Room is in the process of hiring the long promised part-time page and the tile company for the Stillman Bench restoration has been selected. Don McCue continued his report discussing the following: the new circulating art display is setup in the Reference area, the new 6 person computer station is now in the Young Readers Room and the Centennial of the 19th Amendment Display is in front of the Circulation desk.

In response to the concern about COVID-19 and the exposure to the public and our patrons, there was a discussion of the coordinated efforts of the City and the library to enhance the cleaning of the building in order to minimize risk. The board thought this would be a good time to promote the utilization of the library's e-services, and if needed, plans were discussed regarding the possibility of canceling library programming and/or events.

Under New Business, the clarification of Library Guidelines regarding petitions, solicitation and canvassing will be revised by Don McCue and Principal Librarian Jenn Downey. The revisions will be sent to the board for assessment and comment before presenting to the City Attorney for review and approval.

There being no further business, the meeting adjourned at 6:08 pm.

William Hardy, Secretary