A regular meeting of the A. K. Smiley Public Library Board of Trustees was held on Tuesday, April 12, 2022 at the Assembly Room.

Present: Bill Hatfield, Marty Davis, Rosa Gomez, Bill Hardy, and Kate Pretorius

Also Present: Dennis Bell, general public; Nathan Gonzales, Archivist; Jenesie Hardyman, Management Analyst; Don McCue, Library Director; Steve Stockton, RHMA President; Bob Toister, FOL Vice President

Bill Hatfield called the meeting to order at 5:01pm.

Bill Hatfield opened up the meeting for public comment. There being no public comment, he continued the meeting.

Marty Davis moved to approve the revised March Minutes and April Expenditures. Motion seconded by Kate Pretorius. The motion was carried unanimously.

Rosa Gomez moved to approve the March 2022 Discards. Motion seconded by Kate Pretorius and carried unanimously.

Bob Toister started his report with a request from the board to provide potential FOL board members to Rebecca McCurdy via email. During the last FOL Board Meeting the board approved providing the library with additional funding of $20,600 for this year’s budget. Some volunteers have been unable to work in both the bookstore and sorting / removing donations with the elevator being non-operational. They have had to find creative ways of removing books to and from the basement. The Little Library being installed at the Redlands Community Center has a ribbon cutting ceremony scheduled for Thursday, April 14 at 4:30pm. All board members were invited to attend. Free books and sapling will be given out to the community along with pizza and ice cream. Bob provided a narrative from Katherine Gifford on the history and story behind the Little Library.

Steve Stockton reported that landscaping continues to be installed. The fascia of the east loggia is also being installed. The RHMA is working on funding for Phase 2. There has been vandalism throughout the museum, most notably excessive damage to some of the doors. The backup generator may be delayed due to supply chain issues. Tours are still being offered, including one with the city department heads on April 13 and another with Senator Ochoa Bogh on April 14. The Senator has mentioned possible grant opportunities that may benefit the museum.

Don McCue opened his report by discussing infrastructure issues. The elevator is still out of service after sixty days. Repairs are slated for April 13 and a state inspection is scheduled for April 14. As part of the California Infrastructure Grant, we included the request to replace the aging elevator, as well as the Won-Door in the basement. He described the possible repurposing of the area which was included with the application. We will not know the outcome until late spring, early summer. The need for matching funds are incorporated as part of the grant. Exact sources are not needed until after we are awarded the grant. The asbestos remediation is taking place over two days in late April and will not affect library operations. On the stacks roof, the drains have been resealed and the exhaust fans will be recovered to address the leaks.

The budget for fiscal years 2022/2023 and 2023/2024 are underway with the city. Some of our Museum of Redlands staffing requests have been met, but not all. The City Manager has promised to speak with Library Board President, Bill Hatfield, about any changes. A decision for these requests may be made by the City Manager by April 25.

City Attorney Dan McHugh is retiring by the end of this fiscal year. An outstanding item being handled by Dan McHugh include the donation from Jerilyn Crivello-Smith. The Library Board would like to honor his years of service and support of the library. Bill Hardy mentioned researching a court decision with the Friends of the Library in Monterey Park regarding the role and duties of the board.

Salary adjustment authorizations for all staff were just signed for “hero pay,” to reward staff that worked throughout the COVID pandemic.
April programming includes a tween papermaking event; a One City, One Book event for the book *Station Eleven*, an Earth Day event, Adult Literacy computer classes, the continuation of the Film Series and a reception for the new Lincoln Exhibit that was postponed in February. In May, adult computer classes will commence.

Don McCue noted that the Sheila Field Trust donation has been deposited into the restricted endowment account.

During new business, no action was taken regarding COVID procedures.

There was a brief discussion regarding the revisions to the Assembly Room usage policy. Bill Hardy moved to approve the revisions, with the removal of “but not limited to” on the second bullet point. Rosa Gomez seconded the motion and it carried unanimously.

Bill Hatfield adjourned the meeting to the closed session at 6:20pm.

During the closed session, no reportable action was taken. The meeting adjourned at 7:00pm.

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William Hardy, Secretary