MINUTES

A regular meeting of the A. K. Smiley Public Library Board of Trustees was held in the Assembly Room at 125 W. Vine Street on Tuesday, April 9, 2024 at 5:00pm.

Present: Bill Hatfield, President; Rosa Gomez, Vice President; Marty Davis, Trustee; Bill Hardy, Trustee; and Kate Pretorius, Trustee

Also Present: Dennis Bell, general public; Jenesie Hardyman, Management Analyst; Don McCue, Library Director; Rebecca McCurdy, FOL President; Mario Saucedo, City Council Liaison; Steve Stockton, RHMA Board President and Jason Topor, System Administrator

Bill Hatfield called the meeting to order at 5:02pm.

Public Comment

Bill Hatfield opened the meeting for public comment. Dennis Bell brought up the continued lack of a boiler / heater and Don McCue stated this information would be included as part of his Director’s report. There being no further comment, Bill Hatfield continued the meeting.

Minutes & Expenditures

Rosa Gomez moved to approve the March 12 meeting minutes and March expenditures. The motion was seconded by Kate Pretorius. The motion passed unanimously.

Discards

Marty Davis moved to approve the March 2024 discards, motion was seconded by Rosa Gomez and passed unanimously.

Reports

General Friends of the Library Update, presented by Rebecca McCurdy, President:

• Spring Sale was very successful;
• FOL Annual meeting is on Sunday, June 2, with Nathan Gonzales as the guest speaker.

General Redlands Historical Museum Association Update, Presented by Steve Stockton, RHMA Board President

• In March the RHMA held an Open House at the MOR with much interest from attendees;
• Tilden Coil contract has been signed;
• Additional naming opportunities are available;
• Duct work, ceiling framing, flagpole installation, elevator fabrication and oak tree replacement / soil testing are ongoing;
• State Grant paperwork to accept the $2 million grant is also ongoing;
• Tentative occupancy permit slated for November 2024.

Library Director’s Report, presented by Don McCue, Library Director

• Jason Topor gave a brief presentation of the web-based system to build library cards offsite via an iPad; testing will take place this weekend at an event at the Light of the World Church; we are hoping to have the system up and running for use at Library Days on Sat. 4/27;
• Don reported that he met with the city and they are in the process of setting up the system to take credit cards for lost and damaged books;
• Infrastructure
  o The Boiler is still pending the installation of an upgraded regulator by the Gas Co.;
  o Elevator replacement is still in the design phase with potential ADA issues that will need to be addressed as part of the upgrade;
  o There have been no further leaks from recent storms.
• Personnel
  o Sr. Admin Assistant position for Special Collections has been filled by Reina Estrada;
Her vacant Admin Assistant position is now pending interviews with HR.
- The Literacy Program received additional grant funds from CLLS for the FY 24/25;
- Don presented the various programming scheduled throughout the month of April.

Old Business
Discussion and possible action regarding Museum of Redlands / City of Redlands Grant.
- Library subcommittee is requesting review of paperwork prior to it being sent to the city.

Discussion and possible action regarding City of Redlands FY 24/25 & 25/26 Budget.
- Don will meet with City Manager on May 1st to review budget. Library Board is requesting a letter be sent to City Manager regarding our need for a RAMME supervisor. Don will draft and have Trustees sign this week.

Adjournment
There being no further business, Bill Hatfield adjourned the meeting at 6:04pm.
The next regular meeting of the A.K. Smiley Public Library Board of Trustees will be held on Tuesday, May 14, 2024.

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William Hardy, Secretary