

# Our Stories, A Collection of Writings, Volume 4, 2021

## Submission Form

### Please staple this form to your Writing(s).

You are invited to contribute up to two writings for the Anthology of authors from the Redlands Adult Literacy Program of A.K. Smiley Public Library, titled "Our Stories, A Collection of Writings, Volume 4". This Volume will be self-published and distributed on Amazon.com\*. To participate, please complete this form and submit it signed by 6/30/21.

#### Terms:

- \*Self-publish means that A.K. Smiley Public Library will compile all the writings from all authors in one book, will create the artwork and will work with the publisher, Amazon, for manufacturing, limited marketing, sales, and hard copy distribution. Books are purchased by Friends of A.K. Smiley Library for distribution to learners, tutors, and members of the community. If books are purchased by others directly through the Amazon site, Amazon pays a royalty to Friends of A. K. Smiley Public Library which is used to support and improve the Adult Literacy Program.
- As the Author of the **Writing(s)**, I hereby grant a nonexclusive, nontransferable, royalty free license to A.K. Smiley Public Library to use my name and my **Writing** as described below in its 2021 Literacy Anthology, to make and distribute copies of same via the Amazon.com website, and use my **Writing(s)** in any advertising including on any California Library System computer(s) or California Library Literacy Services System, or Amazon computer system.
- No right to sublicense, create additional Derivative Works or transfer my **Writing** is granted without my prior written permission.

**RELEASE:** *check only one box and sign your name:*

- I grant A.K. Smiley Public Library permission to publish my name and my **Writings** in Our Stories, a Collection of Writings, Volume 4 as described above.
- I grant A.K. Smiley Public Library permission to publish my **Writings** but NOT my name in Our Stories, a Collection of Writings, Volume 4 (your name will be published as "Anonymous") as described above.

I hereby release and discharge the A.K. Smiley Public Library from any and all liabilities arising out of the publishing and distribution of my **Writing** as part of the 2021 Anthology.

Author's Name: \_\_\_\_\_ Signature \_\_\_\_\_  
Print Name \_\_\_\_\_ Date \_\_\_\_\_

Email Address: \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip code: \_\_\_\_\_

Title of your first **Writing**: \_\_\_\_\_ Word count: \_\_\_\_\_

Your name as you would like it in print: \_\_\_\_\_

Title of your second **Writing**: \_\_\_\_\_ Word count: \_\_\_\_\_

Your name as you would like it in print: \_\_\_\_\_

**Tutor's Name:** \_\_\_\_\_

Tutor's email address: \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

# *Our Stories, A Collection of Writings, Volume 4, 2021*

## *Submission Form*

**Please staple this form to your Writing(s).**

### Instructions for Authors:

Please follow instructions carefully.

1. Please complete the Author Submission Form and sign it.
2. Type or print to complete your Author Submission. Please use ink, not pencil.
3. Near the bottom of the Author Submission form, print your name, the title of the **Writing**, and the date.
4. Each **Writing** should be no more than 700 words long. It can be shorter.
5. Staple the Submission Form to your **Writings**.
6. Make and save a copy of your **Writings** and Submission Form.
7. Ask your tutor to complete the “tutor” information.
8. Submit your **Writing** and Submission Form to the library, Literacy Desk, or, mail it to:

Adult Literacy Coordinator  
A.K. Smiley Public Library  
125 W. Vine St  
Redlands, CA 92373  
Or Email it to: [literacy@akspl.org](mailto:literacy@akspl.org)

**CONGRATULATIONS FOR SUBMITTING YOUR WRITING(S) FOR PUBLICATION!**