Submission Form

Please staple this form to your Writing(s).

You are invited to contribute up to two writings for the Anthology of authors from the Redlands Adult Literacy Program of A.K. Smiley Public Library, titled “Our Stories, A Collection of Writings, Volume 4”. This Volume will be self-published and distributed on Amazon.com*. To participate, please complete this form and submit it signed by 6/30/21.

Terms:

• *Self-publish means that A.K. Smiley Public Library will compile all the writings from all authors in one book, will create the artwork and will work with the publisher, Amazon, for manufacturing, limited marketing, sales, and hard copy distribution. Books are purchased by Friends of A.K. Smiley Library for distribution to learners, tutors, and members of the community. If books are purchased by others directly through the Amazon site, Amazon pays a royalty to Friends of A.K. Smiley Public Library which is used to support and improve the Adult Literacy Program.

• As the Author of the Writing(s), I hereby grant a nonexclusive, nontransferable, royalty free license to A.K. Smiley Public Library to use my name and my Writing as described below in its 2021 Literacy Anthology, to make and distribute copies of same via the Amazon.com website, and use my Writing(s) in any advertising including on any California Library System computer(s) or California Library Literacy Services System, or Amazon computer system.

• No right to sublicense, create additional Derivative Works or transfer my Writing is granted without my prior written permission.

RELEASE: check only one box and sign your name:

☐ I grant A.K. Smiley Public Library permission to publish my name and my Writings in Our Stories, a Collection of Writings, Volume 4 as described above.

☐ I grant A.K. Smiley Public Library permission to publish my Writings but NOT my name in Our Stories, a Collection of Writings, Volume 4 (your name will be published as “Anonymous”) as described above.

I hereby release and discharge the A.K. Smiley Public Library from any and all liabilities arising out of the publishing and distribution of my Writing as part of the 2021 Anthology.

Author’s Name: ____________________________ Signature______________________________

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Email Address: ____________________________ Phone: (___) _____ - ________

Address: ____________________________________________________________

City: _____________________________ State: __________ Zip code: _______________

Title of your first Writing: __________________________________ Word count: ________

Your name as you would like it in print: ________________________________

Title of your second Writing: __________________________________ Word count: ________

Your name as you would like it in print: ________________________________

Tutor’s Name: __________________________________

Tutor’s email address: ____________________________ Phone: (___) _____ - ________
Our Stories, A Collection of Writings, Volume 4, 2021

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Instructions for Authors:

Please follow instructions carefully.

1. Please complete the Author Submission Form and sign it.
2. Type or print to complete your Author Submission. Please use ink, not pencil.
3. Near the bottom of the Author Submission form, print your name, the title of the Writing, and the date.
4. Each Writing should be no more than 700 words long. It can be shorter.
5. Staple the Submission Form to your Writings.
6. Make and save a copy of your Writings and Submission Form.
7. Ask your tutor to complete the “tutor” information.
8. Submit your Writing and Submission Form to the library, Literacy Desk, or, mail it to:

   Adult Literacy Coordinator
   A.K. Smiley Public Library
   125 W. Vine St
   Redlands, CA 92373
   Or Email it to: literacy@akspl.org

CONGRATULATIONS FOR SUBMITTING YOUR WRITING(S) FOR PUBLICATION!