



MINUTES

A regular meeting of the A. K. Smiley Public Library Board of Trustees was held in the Assembly Room 125 W. Vine Street on Tuesday, August 12, 2025 at 5:00pm.

Present: Rosa Gomez, Vice President; Marty Davis, Trustee; Bill Hardy, Trustee; and Kate Pretorius, Trustee

Absent: Bill Hatfield, President

Also Present: Paul Barich, Council Member; Dennis Bell, general public; Char Burgess, RHMA President; Nathan Gonzales, Archivist / Curator; Jenesie Hardyman, Management Analyst; Les Kong, FOL President; Don McCue, Library Director; Allison Peyton, Principal Librarian; and Tim Rochford, RHMA Vice President

Rosa Gomez called the meeting to order at 5:00 pm.

Public Comment

There being no public comment, Rosa Gomez continued the meeting.

Minutes & Expenditures

Bill Hardy moved to approve the June 10 meeting minutes. Kate Pretorius seconded the motion. As Marty Davis did not attend the June 10 meeting, he abstained. The motion passed.

Marty Davis moved to approve the July 8 meeting minutes. Kate Pretorius seconded the motion and it passed unanimously.

Marty Davis moved to approve the July 30 special meeting minutes. Bill Hardy seconded the motion. Nathan Gonzales noted that he had requested two part-time museum attendants, not one during the discussion and possible action regarding Staffing section on the second page of the minutes. With this noted change, the motion passed unanimously.

Marty Davis moved to approve the July 2025 expenditures. The motion was seconded by Kate Pretorius and passed with unanimously.

Discards

Kate Pretorius moved to approve the July 2025 Discards and the motion was seconded by Marty Davis. The motion passed unanimously.

Reports

General Friends of the Library Update, presented by Les Kong, President:

- In order to assist the Smiley Library's staffing / scheduling needs, he has provided 70 hours so far as temporary staff at the Reference Desk;
- Jason Topor has been assisting the Friends with a transition to an upgrade to their computer;
- The silent auction has been bringing in \$800 - \$1000 every two weeks;
- There is a FOL board retreat on Wednesday, 8/20.

General Redlands Historical Museum Association Update, presented by Char Burgess, President:

- Escrow closed for the transfer of the building to the City of Redlands;
- A vintage sale will be taking place at a new location on Park Avenue;
- There is a Museum Store Event today, 8/12, which will assist in reviewing inventory popularity.

Library Director's Report

General Library Update, Presented by Don McCue, Library Director:

- Personnel:
 - Don McCue thanked the recruitment committee for their assistance in the many interviews that have taken place recently;
 - Principal Librarian, Allison Peyton, started on 8/4/2025 and was introduced to the board after the Director provided a summary of her career highlights;

- Monica provided a nice thank you to the board and staff involved in putting together her retirement party;
- Celina Lozano started in the Adult Services Full Time Clerk position on 8/4/2025;
- There is now a vacancy for an Adult Services Part Time Clerk position with recruitment in the works;
- (2) Adult Services Full Time Library Specialist positions are still pending final paperwork in Human Resources for the selected candidates;
 - As these positions were filled with in-house candidates, additional vacancies will occur;
- Part Time Museum Attendant position was filled by a former intern Harje Hausen;
- Both Diana Lamb and Nancy McGee, Adult Services Library Specialists, will be retiring 8/30 and 9/20, respectively;
- Youth Services Part Time Page position was filled by this year's Heritage Room summer intern Bela Macharelli.
- Infrastructure:
 - The elevator refurbishment is still scheduled for a late September start date, no exact date given;
 - Termite tenting is still pending with a possibility of using the Thanksgiving Closure for the four days needed to complete the service;
 - Flooring Replacement on the stairs, near elevator and hallway to public restrooms is still pending additional samples from the vendor, as well as the staff restroom flooring.
- Don reported on the various upcoming programming including Smiley LIVE! 9/13 for Hispanic Heritage month, Teen Underground Writers Club, Family Day on 9/27, Literacy Authors event on 9/28, Baby and Preschool Story Times restarting after a successful Summer Reading Program, and a new Toddler Story Time at 11am on Thursdays for 3 and 4 year olds.
- Rosa Gomez praised the staff on the SRP and all the programming being provided for our youth.

New Business

- Discussion and possible action regarding the WLMA
 - The discussion to have joint meetings with the WLMA and Kaspick has been tabled and this item will be included on the September meeting agenda for further discussion.
 - Marty Davis, Bill Hardy and Kate Pretorius agree that the Library Board should join the WLMA on the RFP to review potential investment firms.
- Discussion and possible action regarding Museum of Redlands
 - \$1,000,000 loan repayment – Per Char Burgess, the Bauer Estate is pending sale of multiple properties and the house just went on the market;
 - Status of Licensing Agreement – Pending review and approval by City, RHMA and Library Board, a draft was given to Bill Hardy and Bill Hatfield with exhibits missing
 - Marty Davis moved to approve the “Jack and Laura Dangermond Event Pavilion and Garden at the Museum of Redlands Rental Agreement” only (one time) for the Redlands Symphony Association Annual Purse Party scheduled on October 22 – 24, 2025 with the following addition of an “s” after “The Library agree” on the fifth bullet point. No other events are to be booked until the Licensing Agreement has been approved. Bill Hardy seconded the motion and it passed unanimously.
 - Museum Store Events approved by the Director for 8/12 and 8/13, there may be an event in September and for National Museum Store Date on Sunday, November, 30, 2025 (pending ability to open building by Library Management over holiday weekend).
 - HVAC has possibly been fixed, the electronic access still needs work and skylight shades still are not functioning properly.

- Discussion and possible action regarding Tuesday, November 11, 2025 Library Board of Trustees Meeting
 - Jenesie Hardyman to send out poll to board for possible days.

Old Business

Discussion and possible action regarding Museum of Redlands Expenditures.

- Nathan Gonzales reported that there is a Lansing container at the city yard that will be used for storing larger items. The RHMA has been paying for the Alabama Street Storage rental unit and they are requesting the Smiley Library Board take over the contract and pay for the unit. Bill Hardy moved to approve Smiley Library taking over the contract and expense. Kate Pretorius seconded the motion and it passed unanimously.

Adjournment

There being no further business, Rosa Gomez adjourned the meeting at 5:55 pm.

The next regular meeting of the A.K. Smiley Public Library Board of Trustees will be held on Tuesday, September 9, 2025.

William Hardy, Secretary